



## **Child Development Supervisor/Worker – Program (Room) Lead**

### **Job Summary**

Provides and coordinates the necessary support, resources, supervision and leadership to ensure the provision of nurturing care and education to young children (0-12) in a group setting, in accordance with the goals and curriculum plans of the Center, the philosophy and policies of the Program, Accreditation, the Curriculum Framework (FLIGHT) and in strict compliance with the Alberta Childcare Licensing Act/Regulations, as well as fire and health regulations. We are a Reggio Emilia based centre and are looking for the right individual to add to our team. The Program Leads will report to the Program Director and Alternate Director. This is a Full Time (40 hour per week position), with the expectation of working a variety of shifts during our operating hours.

### **Principle Duties & Responsibilities:**

- Provision of Leadership and Supervision (room lead)
- Ensure quality childcare in the program and assist with the implementation of Licensing and Accreditation Standards.
- Strong understanding of Licensing and Accreditation Standards
- Setting up inclusive, equitable and responsive environments with consideration to time, space, materials and participation.
- Ensure the safety and welfare of each child and support staff
- Treat children with respect, compassion and honor established relationships while encouraging new ones
- Ensure that proper child guidance methods are used, communicated and enforced.
- Maintain all appropriate records and documentation, and ensure that it is complete and up to date
- Ability to plan based on children's interests, using the FLIGHT Framework
- Track information, including attendance and student counts.
- Attention to detail, able to maintain a clean, welcoming environment
- Display and promote a positive attitude and helpful approach with parents and caregivers.
- Perform duties as required by the Program Director

### **Qualifications:**

- Child Care Supervisor Certification (formally Level 3) – may consider Worker
- Current Standard First Aid (Childcare) with - Level C CPR
- Minimum 2 - 3 years' experience working in child care or with children
- Current or ability to pass a Criminal Records Check with vulnerable sector
- Current or ability to pass an Intervention Record Check

Please send Resumes with Cover Letter to [stephanie@pincherchildcare.ca](mailto:stephanie@pincherchildcare.ca)